

**CITATION TO ACCOMPANY THE AWARD OF  
THE AUXILIARY MERITORIOUS SERVICE MEDAL**

**TO**

**MS. PENELOPE SOTERIA**

**UNITED STATES COAST GUARD AUXILIARY**

**Ms. SOTERIA is cited for meritorious service in the performance of duty as Auxiliary Training Program Coordinator in the Office of Auxiliary and Boating Safety at Coast Guard Headquarters in Washington D.C. from August 2010 to March 2011. Demonstrating extraordinary commitment to service, she unselfishly worked full-time to plan, coordinate, and execute the Coast Guard's Fiscal Year 2011 Auxiliary C-school schedule during the vacancy of this vital civilian position. Exercising superb team spirit and managerial skill, Ms. SOTERIA worked closely with the Force Readiness Command (FORCECOM), the Training Quota Management Center (TQC), Coast Guard and Navy training centers, and Auxiliary national program managers to compile and prioritize Auxiliary C-school training needs. She ensured that essential site planning, scheduling, and logistics were efficiently arranged to effect smooth implementation of the FY11 Auxiliary C-school schedule. Ms. SOTERIA was instrumental to the timely identification and reprogramming of student quotas to accommodate the Coast Guard's pressing need for Team Coordination Training (TCT) Facilitators, yielding over 50 new TCT Facilitators to deliver this mandatory training to Coast Guard and Auxiliary boat crews for years to come. As a direct result of her meticulous management, 18 Auxiliary C-schools, comprised of more than 40 class convenings and consisting of 800 student quotas valued at over \$1 million in Coast Guard training funds, were arranged and advertised to the Auxiliary's 31,000 volunteers. In rising to meet this remarkable challenge, Ms. SOTERIA worked more than 2,000 hours to fill a critical gap, and kept its impact transparent to the hundreds of Auxiliarists who directly benefited from invaluable C-school training. Ms. SOTERIA's dedication and devotion to duty are most heartily commended and are in keeping with the highest traditions of the United States Coast Guard and the United States Coast Guard Auxiliary.**